

# MINUTES

## BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS

### CONTINUING EDUCATION COMMITTEE MEETING

July 14, 2004

Hawthorn Suites Hotel  
7450 Augusta National Drive  
Orlando, Florida

The meeting was called to order by Beverly Sutphin, Chair, at 8:10 a.m.

#### **Members Present:**

Beverly Sutphin, Chair  
Dennis Blankenship  
Louis Lebron  
Sidney Greer  
Omar Armenteros

#### **Members Not Present**

#### **Others Present:**

Henry Echezabal  
Perry Leayell  
David Melvin  
Chris O'Neill  
Alvin Gloer  
Lee Brock  
Maureen Smith  
Marilyn Evers  
Gail Oliver  
Harley Gilmore  
Savo Sijjepcevie  
Steven Gordon  
Pam Nobles  
Jeff Cooner

#### **REVIEW AND APPROVAL OF THE APRIL 7, 2004 CONTINUING EDUCATION COMMITTEE MEETING MINUTES**

The committee reviewed the April 7, 2004, continuing education minutes and after discussion the following motion was made.

MOTION: Mr. Armenteros made a motion to approve the April 7, 2004 minutes with corrections.

SECOND: Mr. Blankenship seconded the motion and it passed unanimously.

Mr. Greer asked if the courses on the agenda are checked for duplication. Ms. Sutphin stated that the continuing education course application asks the continuing education provider if the course is a new course or existing course and all the courses listed on the agenda are new.

## **REVIEW AND CONSIDERATION OF PROVIDER COURSE APPLICATIONS**

The committee reviewed the courses application submitted by FDEP, Bureau of Surveying and Mapping and after review the following motion was made.

- MOTION:** Mr. Armenteros made a motion to approve Mean High Water Observations and Computations for 6 hours general credit and Using Labins for fun and profit for 2 hours general credit.
- SECOND:** Mr. Blankenship seconded the motion and it passed unanimously.

The committee reviewed course applications submitted by Florida Surveyors and Mappers Society. Ms. Evers was present at the meeting and after discussion Ms. Evers asked the committee to withdraw course applications for Mean and High Water Observation and Board Orientation for Florida Surveying and Mapping Society. The committee approved Ms. Evers request.

- MOTION:** Mr. Armenteros made a motion to approve the following courses, Time and Productivity Management for 6 hours general, Using Labins for fun and profit for 2 hours general, Evolution of Photogrammetric Mapping for 2 hours general, Red Cross – First Aid for 2 hours general, Tree Identification in North Florida for 2 hours general, Contracts and Proposals in Surveying and Mapping for 2 hours general, Surveying Business and Development for 2 hours general, Introduction to GIS for Surveyors and Mappers for 6 hours general, Historical Surveying for 6 hours general, Professional Ethics for the Professional Surveyor and Mapper for 3 hours general, Client Relations for Surveyors for 6 hours general, Integrating Survey Data and GIS- Improving the Spatial Quality of GIS Features for 2 hours general, USGS Calibration, Characterization, Validation & Verification; Activities Related to Digital Imaging Systems for 2 hours general, Introduction to ArcGIS I for 12 hours general, Parcel Creation in ArcGIS for 6 hours general, and Airborne Laser Mapping- Principles and Applications for 2 hours general.
- SECOND:** Mr. Lebron seconded the motion and it passed unanimously.

The committee reviewed the course application submitted by Professional Development. Ms. Maureen Smith was present at the meeting and after discussion Ms. Smith asked the committee if she could withdraw their application to allow time to resubmit the application with additional supporting documents. Ms. Sutphin asked Ms. Smith to be sure to include a table of contents and a detailed time line of the course. The committee did not take any action.

The committee reviewed the course application submitted by Provider Land Pro Seminars and after review the following motion was made.

- MOTION:** Mr. Lebron made a motion to approve the course The National Flood Insurance Program for 6 hours of continuing education.
- SECOND:** Mr. Greer seconded the motion and it passed unanimously.

The committee reviewed the course application submitted by Lorman Business Center, Inc. After review it was the consensus of the committee that the course content did not enhance the practice of surveying and mapping.

MOTION: Mr. Greer made a motion to deny the course Zoning and Land Use in Florida.  
SECOND: Mr. Blankenship seconded the motion and it passed.

Mr. Lebron and Mr. Armenteros opposed the motion. They both felt the course would enhance the practice of surveying and mapping.

Ms. Sutphin advised the committee that there was an addendum agenda for the committee to review.

The committee reviewed the courses submitted by Lorman Business Center, Inc. After review and discussion it was the consensus of the committee that the courses should be approved for general hours and not laws and rules.

MOTION: Mr. Armenteros made a motion to approve Water Rights, Allocation and Resource Management for 6 hours general and Real Estate Development From Beginning to End in Florida for 6 hours general.  
SECOND: Mr. Greer seconded the motion and it passed unanimously.

The committee reviewed course applications submitted by Alabama Society of Professional Land Surveyors. After review the following motion was made.

MOTION: Mr. Blankenship made a motion to approve General Safety Seminar for Surveyors for 6 hours general, Business Writing & Grammar Skills Made Easy & Fun for 6 hours general, and the History of the Public Domain & Subdivision of Townships for 6 hours general.  
SECOND: Mr. Armenteros seconded the motion and it passed unanimously.

## **NEW/OLD BUSINESS**

Mr. Martin advised the board that the contact person from the Alabama Society of Professional Land Surveyors contacted Governor Bush's office to assure that their course applications received by the Department after the 45 day deadline would be submitted to the committee at the July 2004 meeting. It was the consensus of the committee that all providers need to adhere to the 45-day deadline. The committee agreed and stated it was the responsibility of the provider to submit the application prior to the 45-day deadline. Ms. Sutphin advised the committee that the application instructions notifies providers to submit course applications 45-days prior to the course being offered and the Alabama Society is not adhering to the deadline.

It was the consensus of the committee that the deadline should be handled consistently. Mr. Martin stated that if the continuing education provider submits the course application 45 days prior to the course being offered, then the course application would be reviewed by the board prior to the course being offered.

MOTION: Mr. Armenteros made a motion that all continuing education providers must submit course applications 45-days prior to the course being offered and as a follow-up requested staff send a reminder notice to the approved providers and that the committee will not consider applications after the continuing education agenda has been finalized.  
SECOND: Mr. Blankenship seconded the motion and it passed unanimously.

Ms. Sutphin advised the board that she had completed the project to identify the courses approved during the 2001 audit and it was included in the committee's agenda material.

There being no other business the meeting adjourned 9:15 a.m.