

# MINUTES

## BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS

### General Business Meeting

Department of Business and Professional Regulation  
Board Conference Room  
1940 North Monroe Street  
Tallahassee, Florida

April 8, 2004

#### Call to Order / Roll Call

Pamela Nobles, Chair, called the meeting to order April 8, 2004 at 9:40 a.m.

#### **Members Present**

Pamela Nobles, Chair  
Dennis Blankenship, Vice Chair  
Lou Bush  
Louis Lebron  
Jeffrey Cooner  
Beverly Sutphin  
Fran Poppell  
Sidney Greer

#### **Members Not Present**

Omar Armenteros

#### **Others Present**

Paul Martin, Board Counsel  
Charlie Pellegrini, Prosecuting Attorney  
Brian Higgins, Prosecuting Attorney  
John Knap, Executive Director  
Christa Patterson, Government Analyst  
Jerry Wilson, Deputy Division Director  
Arthur Mastronicola  
Mohammad Far  
Tony Pursley  
Harley Gilmore  
Ted Madson  
Alvin Gloer  
Michael Aiello  
David Melvin  
Kevin Walsh  
Rene Aiguesvives  
Daryl Burgis  
William Hayes  
Charles Palomb  
Benigno Suarez  
Marilyn Evers

Beverly Sutphin  
Russ Daly  
Jeffrey Carlen  
Steven Quesnel  
Henry Echezabal

**PLEDGE OF ALLEGIANCE**

**REVIEW AND APPROVAL OF MEETING MINUTES**

December 11, 2003, Telephone Conference Call, General Business Meeting Minutes

MOTION: Ms. Sutphin made a motion to approve the December 11, 2003 general business meeting minutes.  
SECOND: Mr. Greer seconded the motion and it passed unanimously.

January 13, 2004, General Business Meeting Minutes

MOTION: Mr. Bush made a motion to approve the January 13, 2004 general business meeting minutes.  
SECOND: Mr. Lebron seconded the motion and it passed unanimously.

February 20, 2004, Telephone Conference Call, General Business Meeting Minutes

MOTION: Mr. Cooner made a motion to approve the February 20, 2004 general business meeting minutes.  
SECOND: Mr. Blankenship seconded the motion and it passed unanimously.

Ms. Nobles advised the board that Mr. Brian Higgins was the new prosecuting attorney assigned to the board by the Department. The board welcomed Mr. Higgins and stated they enjoyed working with Mr. Pellegrini.

**DISCIPLINARY PROCEEDINGS – Charlie Pellegrini and Brian Higgins**

**Motion for Default**

George Panos  
Case # 2003-051935

Mr. Panos was not present at the meeting and was not represented by counsel. Mr. Greer recused himself stating he knew Mr. Panos. Mr. Blankenship was recused due to his participation on the probable cause panel.

Mr. Higgins advised the board that Mr. Panos' daughter had been in contact with the Department and stated Mr. Panos was very ill and requested that his license be relinquished. Ms. Sutphin asked Mr. Higgins if he had received a written request from Mr. Panos or his daughter and Mr. Higgins responded no. Ms. Nobles stated there was a letter in the agenda materials from his daughter advising the Department he was in a nursing home and was very ill.

For the record, Mr. Martin advised the board that included in their agenda material was evidence that Mr. Panos did receive proper notice of the administrative complaint and that Mr. Panos had signed for the certified notice.

MOTION: Mr. Cooner made a motion to accept the motion for default.  
SECOND: Mr. Greer seconded the motion and it passed unanimously.

Mr. William Hayes was present at the meeting and requested to address the board. Mr. Hayes was sworn in by the court reporter. Mr. Hayes advised the board that Mr. Panos was in a nursing home and was very ill. Mr. Bush asked Mr. Hayes how long Mr. Panos had been in the nursing home and Mr. Hayes responded at least 6 months.

Ms. Nobles stated that due to the circumstances she would suggest that the hearing be tabled for 6 months. Ms. Nobles stated that when the case began Mr. Panos was in good enough health to respond but now is in poor health and unable to respond.

After discussion by the board the following motion was made.

MOTION: Ms. Sutphin made a motion to table action by the board for 6 months.  
SECOND: Mr. Lebron seconded the motion and it passed unanimously.

### **Informal Hearing**

Tony Pursley  
Case # 2002-014653

Mr. Pursley was present at the meeting and was not represented by counsel. Mr. Higgins reviewed the case with the board. The complainant, Ms. Hekker, was also present at the meeting.

Mr. Pursley stated that he acknowledged there was a technical violation on the survey but would like for the board to consider the circumstances.

Mr. Pursley advised the board that he never intended for the survey to be a boundary survey. The survey was an update of previous work and the survey was to be used in a court case for Ms. Hekker and was to show certain encroachments on lines. Mr. Pursley stated he made numerous trips to the field to address Ms. Hekker's concerns regarding the survey and when issues arose, he arranged to meet with Ms. Hekker. He stated that the reason a meeting was arranged was to address any concerns Ms. Hekker had and during that meeting he felt the issues were resolved.

Mr. Pursley advised the board that he has implemented new office procedures to assure this type of situation does not happen again. Mr. Pursley asked the board to reduce the penalties to just cost, and a letter of guidance.

Mr. Martin advised Mr. Pursley that the penalties included in the settlement stipulation were the minimum sanctions. Mr. Pursley shared with the board his concerns regarding being required to submit surveys to be reviewed by the probation committee. Mr. Martin stated he was unclear of Mr. Pursley's concerns because the terms did not include probation review. Mr. Martin stated he would be required to complete an MTS course, and pay a fine and cost.

Ms. Hekker asked Ms. Nobles if she could address the board. Ms. Hekker stated she was a buyers broker in New York and she commended the board on their procedures, and stated she was very impressed with the way the board conducted their business.

Ms. Hekker stated she was still not satisfied with Mr. Pursley's survey. She stated Mr. Pursley did not mark the boundary on the road. The board reviewed the information and stated Mr. Pursley identified the boundaries on the survey. Mr. Martin advised Ms. Hekker that a consultant reviewed the compliant information and found only one violation of minimum technical standards. Ms. Hekker asked the board to review the survey information and advised her where the boundary lines were. Ms. Hekker asked the board to require the company to come out to her property and mark the boundary line on the road.

Ms. Nobles asked the board to review the consultant's report. The board reviewed the information and stated there were inconsistencies regarding what type of survey Ms. Hekker requested. Mr. Cooner stated that he felt her request was a contract dispute. After review and discussion, it was the consensus of the board that the survey identifies the boundaries and Mr. Pursley had done everything he could do for her.

MOTION: Ms. Sutphin made a motion to accept the stipulated agreement with the conditions of an MTS course within 90 days, \$250 fine and investigative cost.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

### **Settlement Stipulation**

Atlantic Technologies, Inc.

Case # 2003-06737

and

Steven Denney

Case # 2003-065752

Mr. Higgins asked the board to review both cases together since the cases were related. Mr. Denney was not present at the meeting and was not represented by counsel. The Atlantic Technologies, Inc., did not have a representative present at the meeting and was not represented by counsel.

Mr. Higgins reviewed the cases with the board. Mr. Martin advised Mr. Higgins that Mr. Denny's license was null and void and that the probation review requirement in the settlement stipulation should be removed. Mr. Higgins and the board agreed.

MOTION: Mr. Cooner made a motion to accept the settlement stipulations for case number 2003-06737 and case number 2003-065752.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

Baseline Engineering & Land Surveying

Case # 2002-014516

Mr. William Hazlett and Ms. Rosanna Trinka were present at the meeting. Ms. Trinka was 100% owner of the company Baseline Engineering & Land Surveying.

Mr. Higgins reviewed the case materials and settlement stipulation with the board. Mr. Greer asked Ms. Trinka if the company provided surveying and mapping services or do they contract the services out. Ms. Trinka stated the company employees two licensed surveyors and mappers.

MOTION: Mr. Greer made a motion to accept the settlement stipulation as presented.

SECOND: Mr. Lebron seconded the motion and it passed.

Ms. Sutphin stated the fines were not adequate for the violation and that she had concerns that the surveyors were employees and not a principle officer. Ms. Sutphin opposed the motion.

Richard L. Sheppard & Associates Inc.

Case # 99-08083

and

Charles Howard Palomba

Case # 99-08023

and

Joseph Morris Tucker

Case # 2000-08222

Mr. Higgins asked the board to review case numbers 99-08083, 99-08023, and 2000-0822 together since the cases were related. The board agreed.

Mr. Tucker was present at the meeting and was represented by Mr. Ted Madson. Mr. Madson stated he would also be representing Mr. Palomba.

Mr. Higgins reviewed the settlement stipulations with the board. Mr. Greer shared his concerns with the consistency of fines. Mr. Martin stated the board was currently in the process of reviewing the fines. After discussion the following motion was made.

MOTION: Ms. Sutphin made a motion to accept the settlement stipulation for case number 99-08083.

SECOND: Ms. Nobles seconded the motion and it passed unanimously.

MOTION: Ms. Sutphin made a motion to accept the settlement stipulation for case number 99-08023.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

MOTION: Ms. Sutphin made a motion to accept the settlement stipulation for case number 2000-08222.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

Michael James Aiello

Case # 2001-07462

Mr. Aiello was present at the meeting and was represented by Mr. Ted Madson.

Mr. Higgins reviewed the case materials and settlement stipulation with the board and after discussion the following motion was made.

MOTION: Mr. Greer made a motion to accept the settlement stipulation.  
SECOND: Mr. Cooner seconded the motion and it passed unanimously.

Timothy Blackmon  
Case # 2003-073294

Mr. Blackmon was not present at the meeting and was not represented by counsel.

Mr. Higgins reviewed the case materials and settlement stipulation with the board and after discussion the following motion was made.

MOTION: Ms. Sutphin made a motion to accept the settlement stipulation.  
SECOND: Mr. Bush seconded the motion and it passed unanimously.

Stephen W. Quensel  
Case # 2003-051390

Mr. Quensel was not present at the meeting and was not represented by counsel.

Mr. Higgins reviewed the case materials and settlement stipulation with the board and after discussion the following motion was made.

MOTION: Ms. Sutphin made a motion to accept the settlement stipulation.  
SECOND: Mr. Lebron seconded the motion and it passed unanimously.

Kevin Walsh  
Case # 2003-074948

Mr. Walsh was present at the meeting and was not represented by counsel.

Mr. Higgins reviewed the case materials and settlement stipulation with the board and after discussion the following motion was made.

MOTION: Ms. Sutphin made a motion to accept the settlement stipulation.  
SECOND: Mr. Cooner seconded the motion and it passed unanimously.

**INFORMAL HEARING OF APPLICATION DENIALS**

Joseph Lance Bryan

Mr. Bryan was present at the meeting and was not represented by counsel.

Mr. Martin reviewed the notice of intent to deny with the board. Mr. Martin stated Mr. Bryan was denied for licensure by examination for reason of good moral character. Mr. Bryan addressed the board. Mr. Bryan stated the crime he committed did not relate to the practice of surveying. Mr. Bryan stated it was one mistake.

The board stated they did not agree and advised Mr. Bryan that the possession of a controlled substance would affect the practice of using good judgement.

Mr. Bryan advised the board the he was currently enrolled in college and employed with a surveying and mapping company.

Mr. Bush advised Mr. Bryan that part of the board's responsibility was to protect the public but would be in favor of giving Mr. Bryan another chance since he was willing to appear before the board. Mr. Martin advised the board Mr. Bryan had two more years of state probation.

MOTION: Mr. Greer made a motion to allow Mr. Bryan to take the licensure examination and if and when the exam is passed, the terms of licensure would be probation to run concurrent with state probation.

SECOND: Mr. Lebron seconded the motion and it passed unanimously.

#### Douglas Cruse

Mr. Cruse was not present at the meeting and was not represented by counsel.

Mr. Martin reviewed the notice of intent to deny with the board. The board reviewed Mr. Cruse's application materials. Mr. Cooner noted that the application was marked that he was applying by examination but Mr. Cruse's letter advises the board he was applying by endorsement. Mr. Martin advised the board that even if Mr. Cruse made application by endorsement there was not enough supporting documentation for the board to consider his application by endorsement. Mr. Martin advised the board that Mr. Cruse would need to provide laws and rules and document the required experience.

MOTION: Ms. Sutphin made a motion to uphold the notice of intent to deny for licensure by examination.

SECOND: Mr. Blankenship seconded the motion and it passed unanimously.

#### Benigno Suarez

Mr. Suarez was present at the meeting and was not represented by counsel.

Mr. Martin reviewed the notice of intent to deny with the board. Mr. Martin advised the board that Mr. Suarez provided a foreign degree evaluation that verified his education was equivalent to a 4- year degree. The board reviewed the coursework and after review the following motion was made.

MOTION: Mr. Bush made a motion to vacate the notice of intent to deny and approve Mr. Suarez for licensure by examination.

SECOND: Mr. Cooner seconded the motion and it passed unanimously.

#### **REVIEW/CONSIDERATION OF RICHARD ALAN WELCH'S APPLICATION**

Mr. Welch was not present at the meeting and was not represented by counsel.

Mr. Martin advised the board that several years ago the board approved Mr. Welch's application to take the licensure examination. Mr. Martin stated that since the approval of his application the Department had received complaints against Mr. Welch. Mr. Martin advised the board that in accordance to Chapter 455, F.S. the board has the authority to deny the re-examination application based on pending complaints.

Mr. Bush asked if denying his re-examination application would terminate Mr. Welch's ability to take the examination in the future. Mr. Martin stated it does not terminate Mr. Welch's ability to re-apply for re-examination.

Mr. Blankenship asked Mr. Martin if the complaints were submitted to the Department prior to the board approving his original application. Mr. Martin stated the complaints were submitted after the original approval of his application.

MOTION: Mr. Bush made a motion to deny Mr. Welch's re-exam application.

SECOND: Mr. Lebron seconded the motion and it passed unanimously.

### **PETITION FOR RELEASE FROM PROBATION –Mr. William Rowell**

Ms. Nobles stated that the probation review committee voted to release Mr. Rowell from probation and that this matter would be voted on by the full board during the probation review committee report later during the meeting.

### **PETITION FOR RELIEF FROM SUSPENSION- Mr. Edwin Matthews**

Mr. Matthews was present at the meeting and was not represented by counsel.

Mr. Martin advised the board that Mr. Matthews was disciplined by the board and was required to submit surveys to the probation review committee. Mr. Martin stated that Mr. Matthews failed the 1<sup>st</sup> review by the probation committee and then failed the 2<sup>nd</sup> review and the stay of suspension was lifted as written in the final order.

Mr. Martin stated Mr. Matthews had filed a petition requesting that the board release him from suspension.

Mr. Matthews addressed the board. Mr. Matthews advised the board that his license has been suspended for almost a year and that he has been licensed in the profession for twenty-two years. Mr. Matthews stated he would like to practice again and was not sure what to do.

The board shared their concerns that Mr. Matthews did not pass the probation review and it was the consensus of the board that Mr. Matthews had not provided evidence that he could complete a survey without violations of minimum technical standards. After discussion the following motion was made.

MOTION: Ms. Sutphin made a motion to continue Mr. Matthews request to the July 2004 meeting and require Mr. Matthews to submit 6 sets of surveys to be reviewed by the probation review committee and the committee would make recommendation to the full board. The surveys are not to be signed and sealed and must be submitted to the board office by June 1, 2004.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

### **REVIEW OF THE TASK FUNCTION FORM**

The board reviewed the task function form. Ms. Sutphin advised the board that her father was ill and she may not be able to attend this ACSM meeting in Nashville. Ms.

Nobles stated she would consider attending if necessary. Ms. Patterson asked Ms. Sutphin to let her know if she could not attend.

Ms. Nobles advised the board that the travel authorization for the Southern Zone meeting had not been finalized. Ms. Nobles stated that the continuing education task would be discussed during the continuing education committee report.

## **CORRESPONDENCE**

### Henry Hanson

Mr. Martin advised the board that Mr. Hanson appeared before the board at their January 2004 meeting as an informal hearing of an application denial. Mr. Martin stated Mr. Hanson was the applicant that completed additional course work at a community college and that the course work was not part of this 4-year degree program. Mr. Martin stated Mr. Hanson's request is to change the statute. Ms. Nobles advised the board that FSMS is currently in the process of researching legislative language for a possible change. The board did not take any action.

Mr. Gordon and Mr. Villella were present at the meeting and provided the board with an update of the Florida Surveying and Mapping Society's legislative package. Mr. Gordon handed out a copy of SB 2026 and advised the board that the original legislative language had been revised. Mr. Gordon explained that the Department of Business and Professional Regulation also filed a bill that addressed privatization. Mr. Gordon stated the Department proposed amending language to Chapter 455, F.S. Mr. Gordon stated that the bill sponsor's requested that the Department and FSMS negotiate privatization language that both parties could agree upon. Mr. Gordon stated that the language in SB 2026 was the language both parties agreed upon. Mr. Gordon stated the bill established a non-profit management corporation. Mr. Gordon reviewed SB 2626 with the board.

Mr. Villella advised the board that when the original bill was filed with the legislature other professional licensure boards contacted him requesting to tag on to the proposed legislation. Mr. Villella advised the board that he did not speak on behalf of Secretary Carr, but that she had advised him that she had met with the Governor regarding the privatization issues and after their discussion the suggestion of developing a road map for all of the professional boards to utilize for privatizing board functions.

Mr. Villella advised the board that there was a bill filed by a surveyor and mapper whose license status is null and void. Mr. Villella stated the bill language was limited to the licensee and the licensee was from Santa Rosa County.

The board thanked Mr. Villella and Mr. Gordon for their update.

## **PROSECUTING ATTORNEY REPORT – Charlie Pellegrini and Brian Higgins**

Mr. Higgins reviewed the prosecuting attorney's report with the board. Mr. Higgins advised the board that there were 76 open disciplinary cases.

## **BOARD COUNSEL REPORT – Paul Martin**

Mr. Martin reviewed his rules report with the board. Mr. Martin advised the board that he would notice the minimum technical standards rule for development. Mr. Martin stated

he would provide proposed draft language to the foreign equivalency rule for the board to consider at their next meeting.

#### **PROBATION REVIEW COMMITTEE – Jeff Cooner**

Mr. Cooner reported that the probation committee met and reviewed 5 cases. Mr. Cooner reported the following.

- Mr. Burgis was not in compliance and is required to submit a 2<sup>nd</sup> set of surveys by June 1, 2004.
- Mr. Denes was not in compliance and is required to submit a 2<sup>nd</sup> set of surveys by June 1, 2004.
- Mr. Aiguesvives was released from probation.
- Mr. Far was released from probation.
- Mr. Rowell's survey samples were in compliance and the committee recommends Mr. Rowell be removed from probation.

MOTION: Ms. Sutphin made a motion to approve the probation review committee report.

SECOND: Mr. Blankenship seconded the motion and it passed unanimously.

#### **APPLICATION REVIEW COMMITTEE REPORT – Lou Bush**

Mr. Bush reported that the application review committee met and reviewed ten (10) applications. Mr. Bush reported the following.

- Timothy Delaney denied for licensure by examination. Mr. Bush stated Mr. Delaney did not provide verification of supervised experience by a qualified supervisor.
- Kenneth Carlisle denied for licensure by endorsement. Mr. Bush stated Mr. Carlisle's out of state license had expired and the laws and rules submitted were not from the time period he was licensed in that state.
- Anthony Guy Currie denied for licensure by endorsement. Mr. Bush stated Mr. Currie did not provide sufficient employment verification.
- Harold Feliciano denied for surveyor in training certification. Mr. Bush stated the college was not accredited at the time of graduation.
- Northstar Surveying and Mapping denied for a certificate of authorization. Mr. Bush stated they did not apply with the correct name and Mr. Bush advised staff to forward the application materials to complaints.
- John Diggers approved for licensure by examination.
- Scott Urquhart approved for licensure by examination.
- David Scott Crain denied for licensure by endorsement. Mr. Bush stated Mr. Crain was not licensed prior to July 1, 1999 and the laws and rules at the time of licensure were not equivalent to Florida's licensure requirements for that time period.
- Allison Shaw approved for licensure by examination.
- Patrick Paul Pecunia approved for surveyor in training certification.

MOTION: Ms. Sutphin made a motion to approve the application review committee report.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

## **EXAMINATION COMMITTEE – Pam Nobles**

Ms. Nobles advised the board that the exam review committee members discussed taking away the candidate's choice between lot and block and sectional survey and that the exam committee would pick the essay question for each administration of the exam.

After discussion the following motion was made.

MOTION: Ms. Sutphin made a motion to give the exam committee the authority to choose the essay question for each administration of the exam.

SECOND: Mr. Lebron seconded the motion and it passed unanimously.

Ms. Nobles advised the board that Mr. Wray Nolting was no longer employed with the Department's Bureau of Testing, and that his position had not been filed. Ms. Nobles stated that the continuing education unit and testing unit had successfully moved to the John's building.

Mr. Cooner shared his concerns regarding the NCEES exam booklet security measure. Mr. Cooner stated that when there is change there is room for error.

Mr. Knap advised the board that he included in their board member folders a copy of the exam security procedures. Mr. Knap reviewed the procedures with the board and stated that even though the units may have moved the security standards had not changed. Mr. Knap stated the John's Building is very secure and the board should not have concerns.

Ms. Lyra Erath was present at the meeting and addressed the board. Ms. Erath stated she has been assigned to handle the surveyor and mappers examination. Ms. Nobles asked Ms. Erath to explain how the NCEES exams are transported. Ms. Erath stated that the NCEES delivers the exam booklets by mail carrier and that the exam booklets are received by the Department's mailroom. Ms. Erath stated that the exam booklets are delivered by Federal Express to the exam administrator in Orlando then the booklets are stored in a secure location. Ms. Nobles asked how the booklets were delivered to the exam site. Ms. Erath stated that the exam administrator transports the booklets.

Mr. Cooner stated his concern was that the exam booklets were delivered to the mailroom and he considered that to be a high liability with security. Ms. Nobles asked where the mailroom was located and Ms. Erath advised her the mailroom was located at the Northwood Centre.

After discussion the board requested that the NCEES exam booklets be delivered directly to the John's building and not to the mailroom. Ms. Erath stated she would make the request to have the exam booklets delivered directly to staff at the John's building. Ms. Erath advised the board that she would provide Ms. Nobles with an update.

### NCEES Committee – Pam Nobles and Lou Bush

Ms. Nobles reported that the Southern Zone meeting would be held in May. Ms. Nobles advised the board that she asked staff to include four board members and one staff on the travel authorization. Ms. Nobles stated herself and the following persons would be attending, Mr. Lebron, Mr. Blankenship, Mr. Cooner, and one staff person.

### Rules Committee – Jeff Cooner

Mr. Cooner reviewed with the board the revisions made at the MTS rules workshop held April 7<sup>th</sup> (see rule workshop minutes). Mr. Cooner advised the board that there were still some areas that needed to be worked on and the areas were digital imagery, and mapping and control accuracies.

Mr. Cooner advised the board that Mr. Bush would provide suggested changes regarding digital imagery and that he would provide suggested changes to mapping and control accuracy. Mr. Cooner reported that Mr. Martin would be reviewing Mr. Lebron's recommendations to the fines and would bring back recommendations to the next meeting. Mr. Cooner asked Ms. Patterson to notice a MTS rules workshop for the July 2004 meeting.

MOTION: Ms. Sutphin made a motion to approve the rule committee report.

SECOND: Mr. Greer seconded the motion and it passed unanimously.

### ACSM Liaison – Beverly Sutphin

Ms. Sutphin stated she did not have a report at this time.

### Probable Cause Panel – Dennis Blankenship

Mr. Blankenship reported that the probable cause panel met and reviewed three (3) administrative complaints, probable cause was found in two (2) cases, and one (1) case was referred back to the Department for additional investigation. Mr. Blankenship stated that the panel reviewed ten (10) closing orders, three (3) cases were returned for additional investigation, five (5) closed with letter of guidance and two cases were closed.

### Continuing Education Committee – Beverly Sutphin

Ms. Sutphin reported that the continuing education committee met and made the following recommendation.

Invite RedVector to the July 2004 meeting to discuss advertising issues.

Require Mr. Madson to remove the hint sheet from all correspondence/home study courses in the future and this affects all approved continuing education providers.

Disallow approval of courses 6450 and 6451 as of March 10, 2004 and this was the date Mr. Madson was notified by Mr. Knap to cease and desist offering the courses.

Approve the course 61G17-6 Minimum Technical Standards for Surveyors for 6 hours of MTS offered by the Florida Department of Transportation.

Deny the course Zoning and Land Use in Florida for 6 hours of Laws and Rules offered by Lorman Business Center, Inc. The applicant did not provide a detailed course outline.

Deny the course Florida Land Use: Current Issues in Subdivision, Annexation and

Zoning Laws for 6 hours of general offered by the National Business Institute. The applicant did not provide a detailed course outline and the course content did not benefit the survey profession.

Approve Florida Laws Affecting Professional Surveyors & Mappers for 4 hours of laws and rules, Mason & Dixon and Their Famous Line for 3 hours of general, and ALTA/ACSM Land Title Survey Standards for 2 hours of general offered by the Florida Surveying and Mapping Society.

Ms. Sutphin advised the board that she had provided a written report from the March 9, 2004 meeting and that the report was included in their board member folders. Ms. Sutphin reviewed the report with the board and made a recommendation that the course application be revised. The board agreed with Ms. Sutphin's suggestions.

Ms. Sutphin advised the board that she was in the process of preparing a final list of courses approved during the 2001 continuing education audit and that she would provide a copy to the committee at their next meeting.

Ms. Sutphin stated that during the March 9, 2004 meeting the course renewal process was discussed. Ms. Sutphin advised the board that a large number of course applications would have to be reviewed prior to May 31, 2005. Ms. Sutphin stated that one suggestion was made to contact the continuing education providers and ask the providers to remove courses no longer offered and to submit their course applications now. The board agreed and asked Mr. Knap to send a letter.

MOTION: Ms. Poppell made a motion to approve the continuing education report.  
SECOND: Mr. Greer seconded the motion and it passed unanimously.

Mr. Madson addressed the board and asked the board to reconsider their decision regarding the date a licensee could receive credit for courses 6150 and 6151. The board discussed the issue and the following motion was made.

MOTION: Mr. Cooner made a motion to allow licensees to receive continuing education credits for courses 6150 and 6151 until April 20, 2004.  
SECOND: Mr. Bush seconded the motion and it passed unanimously.

#### **EXECUTIVE DIRECTOR'S REPORT – John Knap**

Mr. Knap reviewed the operating and unlicensed activity financial reports with the board. Mr. Knap also provided and reviewed the latest enforcement report.

Mr. Bush asked Mr. Wilson the status of the Pictometry unlicensed activity complaints. Mr. Wilson advised the board that the Department considered the Pictometry complaint unlicensed activity. Mr. Bush asked if a cease and desist order was served to Pictometry. Mr. Wilson stated he would follow-up with the unlicensed activity office.

#### **CHAIRPERSON'S REPORT – Pam Nobles**

No report.

#### **OLD/NEW BUSINESS**

Ms. Patterson advised the board that included in their meeting folder was a written request from Mr. Diaz. Ms. Patterson advised the board that Mr. Jose Diaz submitted a letter to the board requesting to be scheduled for the next examination with no additional fee. The board reviewed Mr. Diaz request and stated that he would not be required to submit an additional fee since he had a death in the family and would be unable to attend the March examination. Ms. Patterson stated she would notify Mr. Diaz.

The board discussed the meeting dates for the July 2004 meeting. It was the consensus of the board to change the July dates to the 14<sup>th</sup> and 15<sup>th</sup>. It was also the consensus of the board to schedule the October 2004 meeting in Ft. Myers.

There being no other business the meeting adjourned at 5:20 p.m.