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4 **MINUTES**  
5 **BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS**

6  
7 **GENERAL BUSINESS MEETING**

8  
9 **August 27, 2008 at 10:00 a.m.**

10  
11 **Telephone Conference Call**

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13  
14 The meeting was called to order by Jeff Cooner, Chair, at 10:06 a.m.

15  
16 Members Present

17 Jeff Cooner, Chair  
18 Beverly Sutphin, Vice-Chair  
19 Dennis Blankenship  
20 Lou Bush  
21 Louis Lebron  
22 Arthur Mastronicola  
23 Fran Poppell  
24 Sidney Greer

25  
26 Members Absent

27 Mary Hanna Clodfelter

28  
29 Others Present

30 Richard Morrison, Executive Director  
31 Diane Guillemette, Board Counsel  
32 Eric Hurst, Prosecuting Attorney  
33 Stacey Merchant, Government Analyst  
34 Thomas Gritton  
35 Jason Clements  
36 Paul Jackson  
37 Jeremy Fletcher  
38 Nicholas DiGruttolo  
39 Noel Alamo  
40 Robert Grassman  
41 Gordon Anderson  
42 Adam Kehres  
43 Jesse Snelgrove

52 **REVIEW AND CONSIDERATION OF APPLICATIONS FOR LICENSURE**

53  
54 **Endorsement**

55  
56 **Gordon N. Anderson**

57  
58 Mr. Anderson was present for the review of his application.

59  
60 After discussion the following motion was made:

61  
62 MOTION: Ms. Sutphin made a motion to approve Mr. Anderson's application by  
63 endorsement.

64 SECOND: Mr. Lebron seconded and the motion passed unanimously.

65  
66 **Christopher T. Hill**

67  
68 Mr. Hill was present for the review of his application.

69  
70 After discussion, it was the consensus of the board that Mr. Hill's application did not meet  
71 the requirements for licensure by Endorsement. Mr. Hill withdrew his application by  
72 endorsement and requested the board consider his application by examination.

73  
74 After discussion the following motion was made:

75  
76 MOTION: Ms. Sutphin made a motion to approve Mr. Hill's application by examination  
77 and to accept his NCEES examination scores.

78 SECOND: Mr. Blankenship seconded and the motion passed unanimously.

79  
80 **Paul R. Jackson**

81  
82 Mr. Jackson was present for the review of his application.

83  
84 After discussion the following motion was made:

85  
86 MOTION: Mr. Bush made a motion to approve Mr. Jackson's application by  
87 endorsement.

88 SECOND: Mr. Lebron seconded and the motion passed unanimously.

89  
90 **Tommy Noland Stone, Jr.**

91  
92 Mr. Stone was not present for the review of his application.

93  
94 After discussion, it was the consensus of the board that Mr. Stone's application did not meet  
95 the requirements for licensure by endorsement.

96  
97 After further discussion, the following motion was made:

98  
99 MOTION: Ms. Sutphin made a motion to deny Mr. Stone's application for failure to show  
100 that he held a valid license to practice surveying and mapping issued by  
101 another state of the United States if the criteria for issuance of the license was  
102 substantially the same as the licensure criteria that existed in Florida at the  
103 time the license was issued as required in 472.015 (3)(a)2, F.S. The motion  
104 also included contingent approval for licensure by examination if he requests  
105 to convert the application from licensure by endorsement to licensure by  
106 examination within 30 days and to accept Mr. Stone's NCEES examination  
107 scores.

108 SECOND: Mr. Lebron seconded and the motion passed unanimously.

109

110 **William L. Wonnacott**

111

112 Mr. Wonnacott was not present for the review of his application.

113

114 After discussion, it was the consensus of the board that Mr. Wonnacott's application did not  
115 meet the requirements for licensure by endorsement.

116

117 After further discussion, the following motion was made:

118

119 MOTION: Ms. Sutphin made a motion to deny Mr. Wonnacott's application for failure to  
120 show that he held a valid license to practice surveying and mapping issued by  
121 another state of the United States if the criteria for issuance of the license was  
122 substantially the same as the licensure criteria that existed in Florida at the  
123 time the license was issued as required in 472.015 (3)(a)2, F.S. The motion  
124 also included contingent approval for licensure by examination if he requests  
125 to convert the application from licensure by endorsement to licensure by  
126 examination within 30 days and to accept Mr. Wonnacott's NCEES  
127 examination scores.

128 SECOND: Mr. Lebron seconded and the motion passed unanimously.

129

130 **Christopher Meyer**

131

132 Mr. Meyer was present for the review of his application.

133

134 After discussion the following motion was made:

135

136 MOTION: Mr. Bush made a motion to approve Mr. Meyer's application by endorsement.

137 SECOND: Mr. Lebron seconded and the motion passed unanimously.

138

139 **Examination**

140

141 **Jason Alan Clements**

142

143 Mr. Clements' was present for the review of his application.

144

145 After discussion, it was the consensus of the board that Mr. Clements' application did not  
146 meet the requirements for licensure by examination.

147

148 After further discussion, Mr. Clements' waived his 90 day deemer requirement and the  
149 following motion was made:

150

151 MOTION: Ms. Sutphin made a motion to continue Mr. Clements' application to the  
152 January 2009 meeting because he did not hold a degree in surveying and  
153 mapping and needed to show 60 months in responsible charge.

154 SECOND: Mr. Lebron seconded and the motion passed unanimously.

155

156 **Nicholas DiGruttolo**

157

158 Mr. DiGruttolo was present for the review of his application.

159

160 After discussion the following motion was made:

161

162 MOTION: Ms. Sutphin made a motion to approve Mr. DiGruttolo's application by  
163 examination.

164 SECOND: Mr. Bush seconded and the motion passed unanimously.

165

166 **Jeremy W. Fletcher**

167

168 Mr. Fletcher was present for the review of his application.

169

170 After discussion the following motion was made:

171

172 MOTION: Mr. Bush made a motion to approve Mr. Fletcher's application by examination  
173 and to accept his NCEES examination scores.

174 SECOND: Mr. Lebron seconded and the motion passed unanimously.

175

176 **Robert N. Grassman, III**

177

178 Mr. Grassman was present for the review of his application.

179

180 After discussion the following motion was made:

181

182 MOTION: Ms. Sutphin made a motion to approve Mr. Grassman's application by  
183 examination.

184 SECOND: Mr. Bush seconded and the motion passed unanimously.

185

186 **Thomas W. Gritton**

187

188 Mr. Gritton was present for the review of his application.

189

190 After discussion, it was the consensus of the board that Mr. Gritton's application did not  
191 meet the requirements for licensure by examination.

192

193 After further discussion, Mr. Gritton waived his 90 day deemer requirement and the following  
194 motion was made:

195

196 MOTION: Ms. Sutphin made a motion to continue Mr. Gritton's application to the  
197 January 2009 meeting because he needed to show 60 months in responsible  
198 charge.

199 SECOND: Mr. Lebron seconded and the motion passed unanimously.

200

201 **Jeremy Hallick**

202

203 Mr. Hallick was not present for the review of his application.

204

205 After discussion the following motion was made:

206

207 MOTION: Ms. Sutphin made a motion to approve Mr. Hallick's application by  
208 examination.

209 SECOND: Mr. Bush seconded and the motion passed unanimously.

210

211 **Adam G. Kehres**

212

213 Mr. Kehres was present for the review of his application.

214

215 After discussion the following motion was made:

216

217 MOTION: Ms. Sutphin made a motion to contingently approve Mr. Kehres' application  
218 by examination upon receipt of an updated experience verification form.

219 SECOND: Mr. Bush seconded and the motion passed unanimously.

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**Jose D. Morales**

Mr. Morales was not present for the review of his application.

After discussion the following motion was made:

MOTION: Ms. Lebron made a motion to approve Mr. Morales' application by examination.

SECOND: Mr. Bush seconded and the motion passed unanimously.

**Jesse Snelgrove**

Mr. Snelgrove was present for the review of his application.

MOTION: Mr. Lebron made a motion to approve Mr. Snelgrove's application by examination.

SECOND: Mr. Bush seconded and the motion passed 7 to 1. Ms. Sutphin opposed.

**Ronald Wayne Zurfluh**

Mr. Zurfluh was not present for the review of his application.

MOTION: Mr. Lebron made a motion to approve Mr. Zurfluh's application by examination.

SECOND: Mr. Bush seconded and the motion passed unanimously.

**Walter Volkmann**

Mr. Volkmann was not present for the review of his application.

MOTION: Mr. Lebron made a motion to approve Mr. Volkmann's application by examination.

SECOND: Mr. Bush seconded and the motion passed unanimously.

**Surveyor In Training**

**Noel Alamo**

Mr. Alamo was present for the review of his application.

MOTION: Mr. Lebron made a motion to approve Mr. Alamo's application for surveyor in training.

SECOND: Ms. Sutphin seconded and the motion passed unanimously.

**REVIEW OF CONTINUING EDUCATION PROVIDERS & COURSE APPLICATIONS**

**LORMAN BUSINESS CENTER, INC (0000837)**

1<sup>st</sup> Course: Understanding Land and Title Surveys (GENERAL) (3 hrs)

After discussion the following motion was made:

MOTION: Mr. Bush made a motion to approve this course.

SECOND: Ms. Sutphin seconded and the motion passed unanimously.

276 **PROFESSIONAL DEVELOPMENT SEMINARS (0001368)**

277

278 1<sup>st</sup> Course: Safety & Health Concerns Related to the Profession of Surveying & Mapping  
279 (Classroom) (GENERAL) (6 hrs)

280

281 After discussion the following motion was made:

282

283 MOTION: Mr. Bush made a motion to deny this course due to missing timeline.

284 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

285

286 2<sup>nd</sup> Course: Safety & Health Concerns Related to the Profession of Surveying & Mapping  
287 (Correspondence)(GENERAL) (6 hrs)

288

289 After discussion the following motion was made:

290

291 MOTION: Mr. Bush made a motion to deny this course due to missing timeline and the  
292 instructor is not qualified.

293 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

294

295 **LAND SURVEYOR'S WORKSHOPS**

296

297 1<sup>st</sup> Course: The Surveyor's Role in the FEMA Flood Insurance Program  
298 (GENERAL) (4 hrs)

299

300 After discussion the following motion was made:

301

302 MOTION: Mr. Bush made a motion to deny this course due to missing instructor  
303 information, number of hours, category or provider and course numbers  
304 missing from the certificate.

305 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

306

307 2<sup>nd</sup> Course: The Surveyor's Role in Mediation (MTS/L&R) (4 hrs)

308

309 After discussion the following motion was made:

310

311 MOTION: Mr. Bush made a motion to deny this course due to poor timeline and the  
312 certificate is missing the course number, provider number and number of  
313 hours.

314 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

315

316 3<sup>rd</sup> Course: Area Wide VRS to Get on the Same Page (GENERAL) (4 hrs)

317

318 After discussion the following motion was made:

319

320 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
321 course number, provider number and number of hours.

322 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

323

324 4<sup>th</sup> Course: Anatomy of a Claim (GENERAL) (4 hrs)

325

326 After discussion the following motion was made:

327

328 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
329 course number, provider number and number of hours and the application  
330 was not signed.

331 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

332 5<sup>th</sup> Course: The Expert Witness – Rule 26 Disclosure Reports (GENERAL) (4 hrs)

333

334 After discussion the following motion was made:

335

336 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
337 course number, provider number and number of hours and the instructor was  
338 not qualified.

339 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

340

341 6<sup>th</sup> Course: Electronic Seals and Signatures – Are You in Danger? (GENERAL) (2 hrs)

342

343 After discussion the following motion was made:

344

345 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
346 course number, provider number and number of hours and the instructor was  
347 not qualified.

348 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

349

350 7<sup>th</sup> Course: Advanced Techniques for Carlson or C&G Software (GENERAL) (8 hrs)

351

352 After discussion the following motion was made:

353

354 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
355 course number, provider number and number of hours and the application  
356 was not signed.

357 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

358

359 8<sup>th</sup> Course: Carlson/C&G Survey Software: Organizing and Setting Up CAD for  
360 Beginners (GENERAL) (8 hrs)

361

362 After discussion the following motion was made:

363

364 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
365 course number, provider number and number of hours.

366 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

367

368 9<sup>th</sup> Course: Course: Drawing A Map Using Your Computer: The Basic After Initial Set-Up  
369 (GENERAL) (8 hrs)

370

371 After discussion the following motion was made:

372

373 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
374 course number, provider number and number of hours and the application  
375 was not signed.

376 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

377

378 10<sup>th</sup> Course: Hydrology for Surveyor's II (GENERAL) (4 hrs)

379

380 After discussion the following motion was made:

381

382 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
383 course number, provider number and number of hours and the application  
384 was not signed and the course is not relevant to surveying and mapping.

385 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

386

387

388 **AUBURN UNIVERSITY ENGINEERING CONTINUING EDUCATION (0001387)**

389

390 1<sup>st</sup> Course: The Pincushion Effect (GENERAL) (3 hrs)

391

392 After discussion the following motion was made:

393

394 MOTION: Mr. Bush made a motion to deny this course due to the certificate missing the  
395 course number, provider number and number of hours and no clear course  
396 description.

397 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

398

399 **ALABAMA SOCIETY OF PROFESSIONAL LAND SURVEYORS (0001392)**

400

401 1<sup>st</sup> Course: Marketing, PR & Advertising for the Small Professional Office  
402 (GENERAL) (3hrs)

403

404 After discussion the following motion was made:

405

406 MOTION: Mr. Bush made a motion to approve this course.

407 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

408

409 2<sup>nd</sup> Course: Pricing Professional Services (GENERAL) (4 hrs)

410

411 After discussion the following motion was made:

412

413 MOTION: Mr. Bush made a motion to deny this course because it does not directly  
414 enhance the practice of surveying and mapping.

415 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

416

417 3<sup>rd</sup> Course: Insurance needs of the Surveyor (GENERAL) (4 hrs)

418

419 After discussion the following motion was made:

420

421 MOTION: Mr. Bush made a motion to approve this course for 3.5 hours of credit.

422 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

423

424 4<sup>th</sup> Course: The Seven Deadly Sins of Surveying (Extended Version) (GENERAL)(6 hrs)

425

426 After discussion the following motion was made:

427

428 MOTION: Mr. Bush made a motion to approve this course.

429 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

430

431 5<sup>th</sup> Course; Anatomy of a Claim (Extended Version)(GENERAL) (6 hrs)

432

433 After discussion the following motion was made:

434

435 MOTION: Mr. Bush made a motion to approve this course.

436 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

437

438 **REDVECTOR.COM, INC. (0001771)**

439

440 1<sup>st</sup> Course: A Wetland Primer Advanced: Field Evaluations & Permitting Consideration for  
441 Design Professionals (GENERAL) (2 hrs)

442

443

444 After discussion the following motion was made:

445

446 MOTION: Mr. Bush made a motion to approve this course.

447 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

448

449 2<sup>nd</sup> Course: Introduction to FEMA Flood Maps and Flood Studies (GENERAL) (3 hrs)

450

451 After discussion the following motion was made:

452

453 MOTION: Mr. Bush made a motion to approve this course.

454 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

455

456 3<sup>rd</sup> Course: Geotechnology: Cartography, Mapping and Map Serving (GENERAL) (3 hrs)

457

458 After discussion the following motion was made:

459

460 MOTION: Mr. Bush made a motion to approve this course.

461 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

462

463 4<sup>th</sup> Course: Understanding Subsurface Utility Engineering (GENERAL) (4 hrs)

464

465 After discussion the following motion was made:

466

467 MOTION: Mr. Bush made a motion to deny this course because it is not relevant to the  
468 practice of surveying and mapping.

469 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

470

471 5<sup>th</sup> Course: FEMA Letters of Map Amendment/Revision (GENERAL) (4 hrs)

472

473 After discussion the following motion was made:

474

475 MOTION: Mr. Bush made a motion to approve this course.

476 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

477

478 6<sup>th</sup> Course: Geotechnology: Geographic Information System (GIS) (GENERAL) (5 hrs)

479

480 After discussion the following motion was made:

481

482 MOTION: Mr. Bush made a motion to approve this course.

483 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

484

485 7<sup>th</sup> Course: Basic Erosion & Sediment Control (GENERAL) (6 hrs)

486

487 After discussion the following motion was made:

488

489 MOTION: Mr. Bush made a motion to deny this course because it is not relevant to the  
490 practice of surveying and mapping.

491 SECOND: Ms. Sutphin seconded and the motion passed unanimously

492

493 8<sup>th</sup> Course: Algebra for Engineers & Others – Numbers (GENERAL) (8 hrs)

494

495 After discussion the following motion was made:

496

497 MOTION: Mr. Bush made a motion to deny this course because it is not relevant to the  
498 practice of surveying and mapping.

499 SECOND: Ms. Sutphin seconded and the motion passed unanimously

500

501 9<sup>th</sup> Course: A Wetland Primer for Design Professionals (GENERAL) (1 hr)

502

503 After discussion the following motion was made:

504

505 MOTION: Mr. Bush made a motion to approve this course.

506 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

507

508 10<sup>th</sup> Course: Adverse Possession: An Advanced Course (GENERAL) (2 hrs)

509

510 After discussion the following motion was made:

511

512 MOTION: Mr. Bush made a motion to approve this course.

513 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

514

515 11<sup>th</sup> Course: Business Rules for Land Surveyors: The Gospel According to Dan  
516 (GENERAL) (2 hrs)

517

518 After discussion the following motion was made:

519

520 MOTION: Mr. Bush made a motion to deny this course because it is not relevant to the  
521 practice of surveying and mapping.

522 SECOND: Ms. Sutphin seconded and the motion passed unanimously

523

524 12<sup>th</sup> Course: Analyzing Costs and Determining Fees for Land Surveyors (GENERAL)  
525 (1 hr)

526

527 After discussion the following motion was made:

528

529 MOTION: Mr. Bush made a motion to deny this course because it is not relevant to the  
530 practice of surveying and mapping.

531 SECOND: Ms. Sutphin seconded and the motion passed unanimously

532

533 13<sup>th</sup> Course: Basic Financials for Land Surveyors: The Bottom Line(GENERAL) (1 hr)

534

535 After discussion the following motion was made:

536

537 MOTION: Mr. Bush made a motion to approve this course.

538 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

539

540 14<sup>th</sup> Course: The Real Deal on Marketing Land Surveying Services (GENERAL) (2 hrs)

541

542 After discussion the following motion was made:

543

544 MOTION: Mr. Bush made a motion to approve this course.

545 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

546

547 15<sup>th</sup> Course: BFE's for Approximate Zone A: Simplified Methods (GENERAL) (1 hr)

548

549 After discussion the following motion was made:

550

551 MOTION: Mr. Bush made a motion to approve this course.

552 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

553

554 16<sup>th</sup> Course: Guide to the FEMA Elevation Certificate (GENERAL) (2 hrs)

555

556 After discussion the following motion was made:

557

558 MOTION: Mr. Bush made a motion to approve this course.

559 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

560

561 **LAND PRO SEMINARS (0002617)**

562

563 1<sup>st</sup> Course: Elevation Certificate Short Course (GENERAL) (6 hrs)

564

565 After discussion the following motion was made:

566

567 MOTION: Mr. Bush made a motion to approve this course.

568 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

569

570 2<sup>nd</sup> Course: Preparing FEMA Elevation Certificates (Correspondence)  
571 (GENERAL) (6 hrs)

572

573 After discussion the following motion was made:

574

575 MOTION: Mr. Bush made a motion to approve this course.

576 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

577

578 3<sup>rd</sup> Course: Boundary Survey Fundamentals (GENERAL) (6 hrs)

579

580 After discussion the following motion was made:

581

582 MOTION: Mr. Bush made a motion to approve this course.

583 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

584

585 4<sup>th</sup> Course: MTS 61G17-6 FAC (Correspondence)(MTS) (6 hrs)

586

587 After discussion the following motion was made:

588

589 MOTION: Mr. Bush made a motion to approve this course.

590 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

591

592 5<sup>th</sup> Course: Minimum Technical Standards 61G17-6 FAC (Classroom)(MTS) (6 hrs)

593

594 After discussion the following motion was made:

595

596 MOTION: Mr. Bush made a motion to approve this course.

597 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

598

599 6<sup>th</sup> Course: FEMA Flood Insurance Studies and Maps (GENERAL) (6 hrs)

600

601 After discussion the following motion was made:

602

603 MOTION: Mr. Bush made a motion to approve this course.

604 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

605

606 7<sup>th</sup> Course: Flood Insurance Topics for Land Surveyors (Correspondence)(GENERAL) (6  
607 hrs)

608

609 After discussion the following motion was made:

610

611

612 MOTION: Mr. Bush made a motion to approve this course.  
613 SECOND: Ms. Sutphin seconded and the motion passed unanimously.  
614  
615 8<sup>th</sup> Course: Flood Insurance Topics for Land Surveyors (GENERAL) (6 hrs)

616  
617 After discussion the following motion was made:

618  
619 MOTION: Mr. Bush made a motion to approve this course.  
620 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

621  
622 9<sup>th</sup> Course: FEMA Flood Insurance Studies and Maps (Correspondence)(GENERAL) (6  
623 hrs)

624  
625 After discussion the following motion was made:

626  
627 MOTION: Mr. Bush made a motion to approve this course.  
628 SECOND: Ms. Sutphin seconded and the motion passed unanimously.

629  
630 With no further business to discuss, the meeting was adjourned at 1:15 p.m.