



Online Licensing Procedures for Telemarketing Salespersons

1. Logon to: www.800helpfla.com/registeronline
2. Select "Commercial Telephone Salesperson"
3. Click link to sign-up in the green box (under Log In area)
4. Click on individual or business and complete required information.
5. Create a User Name (your User Name and Password must be different)
6. Create a Password - must be 9 characters with one alpha symbol, at least (1) upper and (1) lower case.
7. Input your Email address. You must have an email address to utilize this system. If you don't have an email address you can create a free email account with organizations such as: Yahoo, Google, Hotmail, etc.
8. Security Question - create your own.
9. Security Answer - create your own.
10. Click create user
11. Go to your email account and click on email received from (cswwebadmin@freshfromflorida.com). If you do not receive an email within a few hours, it may be possible that your email service provider has flagged our email as Spam. To ensure you receive emails from us in the future, add the following email address to your contacts list: cswwebadmin@freshfromflorida.com.
12. Navigate to your email account and click on link contained in email received from cswwebadmin@freshfromflorida.com.
13. Enter the user name and password that you previously created, and Log In.
14. Click on initiate new application.
15. Click Commercial Telephone Salesperson (continue)
16. Complete required personal information.
17. Employer information - Enter the license number _____ and click verify employer, select next.
18. Complete the following required data fields clicking on next when finished. When you get to the final page, you will enter your name (signature) and password and click next.
19. If you're uploading documentation, please do so, otherwise click next, indicate payment made by company or individual salesperson and submit.